

RISK ASSESSMENT



Risk Assessment Title	Covid19 Risk Assessment for Fencing Sessions			Risk Matrix		
Location	Goldsmith Community Centre, 259 Sprotbrough Rd, Doncaster DN5 8BP					
Assessor Name:	Sal Lack	Assessor Signature:				
Contributors Names:	Ian Law	Assessment Date:	11/09/20			
Reviewed Name:	The Committee	Review Date:	11/09/20 new text in blue			
Documents reviewed to compile this RA:	<ul style="list-style-type: none"> GCC, Special conditions of hire during Covid19 (June 2020) British Fencing, Return to fencing (June 2020) British Fencing, Sample Risk Assessment – COVID-19 & Outdoor training (15.06.20) British Fencing, Return to fencing equipment cleaning protocols (24.06.20) British Fencing, Guidance for training under new social distancing measures (England) (29.06.20) British Fencing, Return to Fencing, Indoor fencing guidelines from 25th July in England v1 (23.07.20) British Fencing, Sample/template club return to fencing Risk Assessment – COVID-19 specific risks (25.07.20) British Fencing, Return to fencing advice to members (20.08.20) 					

5	10	15	20	25
4	8	12	16	20
3	6	9	12	15
2	4	6	8	10
1	2	3	4	5

Red = High
Yellow = Medium
Green = Low

Severity:
1-Minor
2-Moderate
3-Serious
4-Major
5-Fatality

Likelihood:
1-Very Unlikely
2-Unlikely
3-Possible
4-Likely
5-Very Likely

What are the hazards?	Who might be harmed and how?	Raw Score	What are you already doing?	Current Score	Do you need to do anything else to manage the risk?	Responsible person for action	Action to be completed by	Follow up review	Residual Score
People being unaware of the Covid19 requirements.	Fencers, Coaches, bystanders and spectators. Risk of transmission of Covid19.	2 x 4 = 8	<ul style="list-style-type: none"> Venue Covid guidelines reviewed. British Fencing requirements reviewed. Government guidance for sports clubs reviewed. Covid19 specific risk assessment completed. 	2 x 3 = 6	<ul style="list-style-type: none"> A summary document will be provided to people attending DFC detailing the control measures required by fencers within this risk assessment 	Sal Lack (Covid Rep) and Ian Law (Head Coach)	04/09/20	When guidance changes	2 x 2 = 4
Use of a new venue, used by other people at other times.	Fencers, Coaches, bystanders and spectators. Risk of transmission of Covid19.	3 x 3 = 9	<ul style="list-style-type: none"> All requirements within the venue's hall risk assessment will be complied with. The venue will clean the hall prior to use. Premises will be ventilated during the hire period. [DFA will ensure that all doors and windows are securely closed on leaving.] Fencers will be encouraged to arrive in clothing to be worn for fencing and not require the use of changing rooms. Hand sanitiser will be used by each person upon entering the hall. 	3 x 2 = 6	N/A	N/A	N/A	N/A	3 x 2 = 6

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			<ul style="list-style-type: none"> DFC will clean all regularly used surfaces during our period of hire (including tables, wash basins and door handles) 						
Person with Covid19 in attendance	Fencers, Coaches, bystanders and spectators. Risk of transmission of Covid19.	3 x 3 = 9	<ul style="list-style-type: none"> All attendees will be asked to sign a form confirming that they have not tested positive for Covid19 within the previous 14 days, they do not have symptoms of Covid19 and that they are not currently in isolation or quarantine. Contact details will be taken for each person to assist with Track & Trace. 	3 x 2 = 6	N/A	N/A	N/A	N/A	3 x 2 = 6
Multiple people present at the same time	Fencers, Coaches, bystanders and spectators. Risk of transmission of Covid19.	3 x 3 = 9	<ul style="list-style-type: none"> A pre-booking system will be used to enable attendance records to be kept for a minimum of 21 days. This will enable the number of fencers attending each session and their allocation into groups to be managed. Members will not be allowed to fence without them having pre-booked their attendance. DFC must be able to record who has fenced in each group within your session and collect all information that may be required by NHS Test and Trace. 	3 x 2 = 6	<ul style="list-style-type: none"> Pre-booking form to be developed. Pre-booking system to be communicated to DCF members. 	<ul style="list-style-type: none"> Sal Lack (Covid Rep) Ian Law (Head Coach) 	<ul style="list-style-type: none"> 31.08.20 04.09.20 	If BF introduce a standard booking system	3 x 2 = 6
Multiple people present at the same time	Fencers, Coaches, bystanders and spectators. Risk of transmission of Covid19.	3 x 3 = 9	<ul style="list-style-type: none"> Social distancing to be maintained (2m minimum). Activity is restricted to groups of a maximum of six people. Groups of up to six people from different households is permitted, as long as you remain 2 metres apart as far as possible. The numbers comprising of the group of 6 includes the coach if 1:1 lessons are included. You can have more than one group of six in a hall, providing you are able to maintain social distancing within the space available and the total number of people (including non-fencers) within the hall does not exceed government and venue guidelines on use of indoor space. Fencers can rotate within the group, but social distancing must be maintained within this group where at all possible. You cannot move groups within a session. 	3 x 2 = 6	N/A	N/A	N/A	N/A	3 x 2 = 6

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			<ul style="list-style-type: none"> Fencing activities (including 1:1 lessons, pairs work and sparring) where it may not be possible at all times to stay 2m apart are subject to adaptations and additional measures to reduce risk. 1:1 lessons may be given within groups by coaches only. These will be a maximum of 15min. If coaches are giving 1:1 lessons they count towards the group size. Coaches are only permitted to give lessons within one group per session 						
Multiple people present in an indoor environment	Fencers, Coaches, bystanders and spectators. Risk of transmission of Covid19.	3 x 3 = 9	<ul style="list-style-type: none"> The indoor space must allow for 100sqft/9.29m per person. The venue is 1748 sqft (38ft x 46ft) Therefore 17 people may be present on the hall floor. This includes fencers, coaches, spectators, bystanders (parents etc). In addition 2 people may be present on the stage area. Whilst not engaging in activity everyone should wear face coverings. This is mandatory for everyone over the age of 11. Face coverings will be worn whilst coaching and refereeing. 	3 x 2 = 6	N/A	N/A	N/A	N/A	3 x 2 = 6
Fencing activity	Fencers, Coaches. Risk of transmission of Covid19.	3 x 3 = 9	<ul style="list-style-type: none"> Face coverings (or fencing mask liners) will be worn when fencing. Adapted sparring between two individuals in the group can take place and is limited to 1 x 15 hits or 3 x 5 hits, up to a maximum of 10mins of fencing time and 15mins of elapsed time. (This means, for example, a group could choose to run a poule unique of 6 fencers where everyone fences each other once only to 15 hits and each bout takes no longer than 10mins of fencing time and 15mins elapsed time) The handshaking rule is suspended. Fencers will replace the end of bout handshake with a salute observing 2m social distancing. Corps a corps, deliberate close quarter actions and any actions that breach the 1m distancing are not permitted. Fleching/running attacks are not permitted. 	3 x 2 = 6	N/A	N/A	N/A	N/A	3 x 2 = 6

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			At the end of fencing activity: <ul style="list-style-type: none"> All participants should sanitise their hands after the completion of activity. Participants should exit whilst maintaining social distancing. The Covid Rep will be responsible for collecting and disinfecting any shared equipment. Regular cleaning of equipment will take place, particularly between one group finishing, and the next group starting. 						
Use of equipment.	Fencers, Coaches. Risk of transmission of Covid19.	3 x 3 = 9	<ul style="list-style-type: none"> British Fencing guidance in relation to equipment cleaning to be followed. Where at all possible fencers should limit sharing of equipment. DFC members who borrow club kit will be issued a bag to place their equipment inside. This will be named and only they will touch it. If fencers do share equipment, they must practise strict hand hygiene before and after use and the equipment must be cleaned before use by another person. Personal equipment should not be shared during sessions – this includes all items of fencing clothing, fencing masks and gloves. Body-wires and weapons may be used by more than one participant provided they have been disinfected in line with the BF guidelines. Spools/Boxes – In cases where it is unavoidable that certain non-personal equipment must be touched by more than 1 individual, each person must fully sanitise their hands prior to and after touching that equipment. The equipment must be disinfected (or quarantined) between sessions by a club official in line with BF protocols. All participants should sanitise their hands prior to the start of the activity and before and after touching any shared equipment (eg spools). 	3 x 2 = 6	<ul style="list-style-type: none"> Summary sheet for cleaning requirements to be provided (the British Fencing document). 	Sal Lack (Covid Rep)	04/09/20	When guidance changes	3 x 2 = 6
Use of equipment - personal	Fencers, Coaches. Risk of transmission of Covid19.	3 x 3 = 9	<ul style="list-style-type: none"> Familiarise yourself with the equipment cleaning protocols published by BF. Use your own equipment whenever possible and bring only what you need for the session. Wash your clothes and clean your equipment between each session. 	3 x 2 = 6	N/A	N/A	N/A	N/A	3 x 2 = 6

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			<ul style="list-style-type: none"> Do not share items of personal clothing and equipment including fencing masks, face coverings, jackets, plastrons, breeches, or gloves during a session. If sharing body-wires or weapons, the person who used them last should disinfect them thoroughly before passing them to the next user. 						
Use of facilities where social distancing cannot be maintained	Fencers, Coaches, bystanders and spectators. Risk of transmission of Covid19.	3 x 3 = 9	<ul style="list-style-type: none"> No more than 2 people will enter the toilet facilities at the same time. 	3 x 2 = 6	N/A	N/A	N/A	N/A	3 x 2 = 6
Vulnerable persons present (those with health conditions that make them at a higher risk of complications from Covid19).	Vulnerable people Risk of transmission of Covid19.	3 x 3 = 9	<ul style="list-style-type: none"> All attendees will be asked if they have one (or more) of the health conditions that the government list as causing a higher risk of complications. Anyone who confirms that they have will be asked to be especially vigilant regarding social distancing and use of hand sanitiser. If shielding is reintroduced in England, anyone who is asked to shield by the government will not be permitted to attend DFC during the period of shielding. 	3 x 2 = 6	N/A	N/A	N/A	N/A	3 x 2 = 6
General hazards & requirements by British Fencing	Fencers, Coaches, bystanders and spectators. Risk of transmission of Covid19.	3 x 3 = 9	<ul style="list-style-type: none"> All to disinfect hands when entering the venue. Please bring your own hand sanitiser to be used frequently, and importantly before and after touching shared surfaces. Avoid physical contact with others. Observe latest social distancing advice when not fencing. Avoid congregating – for example please do not arrive early and leave promptly at the end. No queues at the end of pistes. Please leave enough spacing between all the bags allowing for social distancing when accessing them. Do not bring unnecessary levels of equipment/personal belongings. 	3 x 2 = 6	N/A	N/A	N/A	N/A	3 x 2 = 6

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			<ul style="list-style-type: none"> • Good respiratory hygiene is essential, covering nose and mouth when coughing or sneezing and immediately disposing of tissues. • No sharing of food or drinks. Please bring your own filled water bottle. Note that venues may not have operating refill stations • Face coverings should be worn where practically possible (low intensity activity, walking around the salle). • When higher intensity fencing activity is permitted and face coverings are not practically possible, fencing mask liners should be used. 						
Person shows symptoms of Covid19 during fencing session	Fencers, Coaches, bystanders and spectators. Risk of transmission of Covid19.	3 x 3 = 9	<ul style="list-style-type: none"> • Person will be removed to the venue's designated safe area. • The venue will be notified of the situation. • Person will be provided with tissues, bin bag and handwashing facilities. • Track and trace information will be provided. • All other persons in the DFC group will be asked to leave the premises and advised to obtain a Covid test. • The Parish Council will be notified of the situation (Tel. 01302 788093 or email sprotcuspc@btconnect.com) 	3 x 2 = 6	N/A	N/A	N/A	N/A	3 x 2 = 6

END OF DOCUMENT